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# DESANCTIS INSURANCE AGENCY, INC.

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Phone: (781) 935-8480  
Fax: (781) 933-5645

36 Cummings Park  
Woburn, Massachusetts 01801

## PRIVACY NOTICE

March 1, 2010

In order to process a personal insurance transaction with us, you have provided personal information about yourself, some of which may be nonpublic in nature. We have a high regard for the privacy of our customers and want you to know how we handle your personal information. The following contains a description of the types of information we collect about you, and how that information is used and protected. This privacy statement describes our privacy practices for both our current customers and former customers.

### **TYPES AND SOURCES OF INFORMATION WE COLLECT ABOUT YOU:**

We collect information about you, including nonpublic personal information, from the following sources:

- Information we receive from you on your application for insurance, as well as other forms related to your insurance with us;
- Information about your transactions with us, which may include your payment and payment history, claims history and investigation files, and policy coverages and limits;
- Information we receive from governmental agencies or independent reporting agencies, which may include motor vehicle reports, claims reports and property inspections;
- Information that you voluntarily provide us through our website for purposes of providing a quote or application for insurance.

### **OUR USE OF THE INFORMATION WE COLLECT ABOUT YOU:**

We use the information we collect about you, including the nonpublic personal information, only for purposes of effecting, administering, enforcing and servicing your insurance with us. We do not disclose any nonpublic personal information about you to any affiliated or non-affiliated third parties, except as provided by law. We may provide information about you to insurance companies that we deal with. **We do not sell or otherwise share your information with anyone for marketing purposes.**

### **PROTECTION OF YOUR INFORMATION:**

We restrict access to the nonpublic information about you to our employees who need to know that information in order to provide products or services to you. Our Agency maintains physical, electronic, and procedural safeguards to protect the security, confidentiality and integrity of your nonpublic personal information.

Sincerely,

DeSanctis Insurance Agency, Inc.